



# KLAMATH COUNTY FAIR BOARD

1 South Sixth Street, Klamath Falls, Oregon 97603

## **WORK SESSION AGENDA**

**LUNCH SERVED @ 12:00 NOON**

**DECEMBER 7, 2016 @ 1:00PM**

- I. CALL TO ORDER
  - A. Roll Call
  - B. Introductions
  
- II. ADOPTION OF AGENDA
  
- III. FAIRGROUNDS/EVENT CENTER GENERAL DISCUSSION
  - A. Addition of parking lights in main parking lot of Fairgrounds/Event Center
  
  - B. Budget
    - i. Review
    - ii. Development of questions for Jason Link, County Treasurer
    - iii. Expenditures to date
  
  - C. Klamath County Fair Board Travel Policy Discussion
  
  - D. Auction
    - i. April 22, 2017 Preparation
  
  - E. Board Member applications
  
  - F. Review of any maintenance issues
  
  - G. Priority project list
  
  - H. Approved Caterers and Bars/Servers
  
- IV. ANNUAL FAIR DISCUSSION
  - A. Possible addition of a Junior Fair Board
  
  - B. Date Change Proposals
  
  - C. Branding vs. Annual Theme
  
  - D. Judge's Pay
  
  - E. Contract Services proposals and bids
    - i. Sound/Lighting/Stage
    - ii. Beverage Services
    - iii. Carnival
    - iv. Professional Gate Attendants

***Please note that no discussion shall lead to a voting process during the Work Session. Topics for voting can be added to the next regularly scheduled Fair Board Business Meeting.***



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- F. Volunteers/Committee Appointments
  - i. Sponsorship Committee
  - ii. Exhibit Committee
  - iii. Judges for Open Fair
  - iv. Marketing/Advertising
  - v. Flowers
  - vi. Other Committees
  
- G. Fair Concert
  
- H. Other Miscellaneous Fair Discussion Points
  - i. Premium Guide/Schedule of Events and Sponsorship Opportunities
  - ii. Fair Fun Run
  - iii. Fair merchandise to sell during Fair and off season
  - iv. Wheel Chairs/Strollers
  - v. ATM Services
  - vi. Shuttle Services for Fairgoers
  - vii. Robotics/STEM Competitions.
  
- V. FUTURE DATES
  - A. Regular Fair Board Meeting
    - i. December 14, 2016 @ 4:00 PM
    - ii. January 18, 2016 @ 4:00 PM
  
  - B. Fair Board/Employee Appreciation Dinner- January 28, 2017
  
- VI. ADJOURN

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